



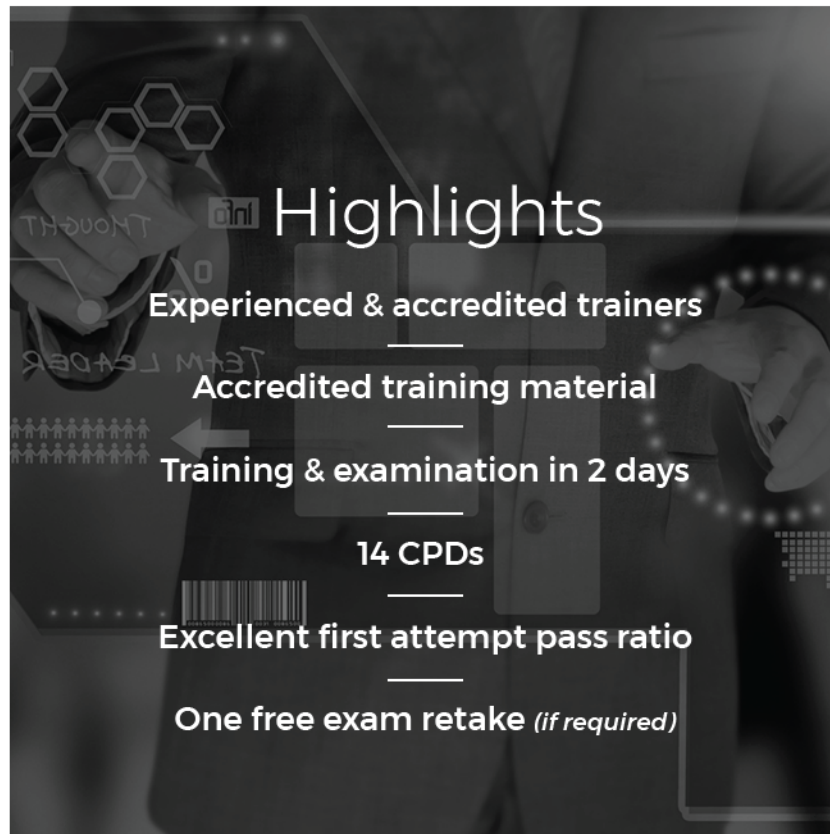
Inspiring growth and improvement

ISO 22301 Foundation

Accredited by PECB

Become acquainted with the best practices for implementing and managing a Business Continuity Management System (BCMS) based on ISO 22301

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Introduction

This course enables participants to learn about the best practices for implementing and managing a Business Continuity Management System (BCMS) as specified in ISO 22301:2010, as well as the best practices for implementing the business continuity processes based on the ISO/PAS 22399.

This training is fully compatible with BS 25999 (Business continuity management specification) and ISO 27031 (Guidelines for information and communication technology readiness for business continuity).

Learning Objectives

- To understand the elements and operations of a Business Continuity Management System (BCMS)
- To acknowledge the correlation between ISO 22301 and other standards and regulatory frameworks
- To understand the approaches, methods and techniques used for the implementation and management of a BCMS

Contents

➤ **Day 1: Introduction to Business Continuity Management System (BCMS) concepts as required by ISO 22301**

- ▶ Presentation of the standards ISO 22301, ISO 27031, ISO/PAS 22399, BS 25999 and regulatory framework
- ▶ Introduction to management systems and the process approach
- ▶ Fundamental principles in business continuity
- ▶ General requirements: presentation of the clauses 4 to 10 of ISO 22301

➤ **Day 2: Implementing controls in business continuity according to ISO 22301 and Certification Exam**

- ▶ Business impact analysis (BIA) and risk management
- ▶ Implementation phases of the ISO 22301 framework
- ▶ Continual improvement of business continuity
- ▶ Conducting an ISO 22301 certification audit
- ▶ Certified ISO 22301 Foundation exam

Recommended Participants

- Individuals involved in Business Continuity Management
- Individuals seeking to gain knowledge about the main processes of Business Continuity Management Systems (BCMS)
- Individuals interested to pursue a career in Business Continuity Management

Prerequisites

None

Course Format

This training is based on both theory and practice:

- Sessions of lectures illustrated with examples based on real cases
- Review exercises to assist the exam preparation
- Practice test similar to the certification exam.

Duration

2 days, including certification examination on the last day.

Materials Provided

- Course reference manual containing copy of course slides, support documents, quizzes and answers
- Course Certificate
- Exam certificate on passing the ISO 22301 Foundation examination

CPDs Assigned

This course qualifies for Fourteen (14) CPDs.

Certification Exam

A 60-minute certification exam is scheduled on the last day of the course. The exam is paper-pencil based.

About Business Beam

Business Beam is a top of the line Management consultancy, training and outsourcing firm that helps organizations solve problems in strategy, governance, operations, quality, services, projects, information security, business continuity, human resources, risks and internal audit.

Established in 2004 with a vision to drive organizations towards corporate excellence, Business Beam has served hundreds of organizations of various sizes, different domains and geographical regions. Business Beam partners with customers to convert them into high-performance businesses and governments. We feel honored to help them grow!

Our training program has successfully reached to more than 7,000 professionals and executives, from 25+ different nationalities, and representing 1000+ organizations.

Business Beam is AXELOS certified partner and Accredited Training Organization (ATO) for COBIT, ITIL, PRINCE2, P3O and DevOps. We are also itSMF member, PECB partner, ISACA official licensee and CMMI Institute partner.

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