



Inspiring growth and improvement



# CBAP<sup>®</sup> Boot Camp

Certified Business Analysis Professional (CBAP)  
qualification from IIBA

[www.businessbeam.com](http://www.businessbeam.com)

## Highlights

Experienced trainers

Approved training material

Based on BABOK® Guide v3

35 contact hours

400+ practice questions

Excellent first attempt pass ratio

**Learn effective business analysis techniques and prepare for passing CBAP® examination, the premium qualification in business analysis.**

## Introduction

This training course prepares you for the International Institute of Business Analysis (IIBA®) Certified Business Analysis Professional (CBAP®) exam. You gain the knowledge and skills to assure your exam preparedness, while enhancing your business analysis skill set. This course aligns your business analysis experience with the six knowledge areas and underlying competencies of the Business Analysis Body of Knowledge® (BABOK®). Demonstrations and practice quizzes reinforce the concepts and provide the framework for a personalized study plan for exam success.

## Learning Objectives

**Participants will learn how to:**

- Prepare to pass the CBAP® exam
- Identify and navigate the key concepts of the Business Analysis Body of Knowledge® Guide
- Optimize the application processes by aligning your BA experience to the BABOK® Guide
- Solidify knowledge through practice questions and drills.

## Contents

### > **Introduction**

- ▶ Purpose of the BABOK® Guide
- ▶ What is Business Analysis?
- ▶ Who is a Business Analyst?
- ▶ Structure of the BABOK® Guide

### > **Business Analysis Key Concepts**

- ▶ The Business Analysis Core Concept Model™
- ▶ Key Terms
- ▶ Requirements Classification Schema
- ▶ Stakeholders
- ▶ Requirements and Designs

### > **Business Analysis Planning and Monitoring**

- ▶ Plan Business Analysis Approach
- ▶ Plan Stakeholder Engagement
- ▶ Plan Business Analysis Governance
- ▶ Plan Business Analysis Information Management
- ▶ Identify Business Analysis Performance Improvements

### > **Elicitation and Collaboration**

- ▶ Prepare for Elicitation
- ▶ Conduct Elicitation
- ▶ Confirm Elicitation Results
- ▶ Communicate Business Analysis Information
- ▶ Manage Stakeholder Collaboration

### > **Requirements Life Cycle Management**

- ▶ Trace Requirements
- ▶ Maintain Requirements
- ▶ Prioritize Requirements
- ▶ Assess Requirements Changes
- ▶ Approve Requirements

### > **Strategy Analysis**

- ▶ Analyze Current State
- ▶ Define Future State
- ▶ Assess Risks
- ▶ Define Change Strategy

### > **Requirements Analysis and Design Definition**

- ▶ Specify and Model Requirements
- ▶ Verify Requirements
- ▶ Validate Requirements
- ▶ Define Requirements Architecture
- ▶ Define Design Options
- ▶ Analyze Potential Value and Recommend Solution

### > **Solution Evaluation**

- ▶ Measure Solution Performance
- ▶ Analyze Performance Measures
- ▶ Assess Solution Limitations
- ▶ Assess Enterprise Limitations
- ▶ Recommend Actions to Increase Solution Value

### > **Underlying Competencies**

- ▶ Analytical Thinking and Problem Solving
- ▶ Behavioral Characteristics
- ▶ Business Knowledge
- ▶ Communication Skills
- ▶ Interaction Skills
- ▶ Tools and Technology

### > **A Survey of Business Analysis Techniques Perspectives**

- ▶ The Agile Perspective
- ▶ The Business Intelligence Perspective
- ▶ The Information Technology Perspective
- ▶ The Business Architecture Perspective
- ▶ The Business Process Management Perspective

### > **Test-Taking Strategies**

- ▶ The exam process: what to expect
- ▶ Study and test tips
- ▶ Creating your own test prep strategy



## Recommended Participants

This course is highly valuable for:

- Business analysts
- Systems analysts
- All people who wish to pass the CBAP® certification exam

### Prerequisites

Experience in business analysis would be highly preferable.

### Course Format

The course uses a stimulating mix of instructions, workshops, quizzes, discussions and a practice-exam.

### Duration

4 days

### Materials Provided

- Course reference manual containing copy of course slides, support documents, quizzes and answers
- Practice exam
- Course Certificate

### Practice Exam

A practice exam is part of the course. The practice exam aims to help participants in passing the CBAP certification exam.

### Certification Exam

CBAP exam is not included in this training course. Candidates interested in CBAP examination must submit their application directly at IIBA. After the initial approval, candidates can schedule examination at any Prometric testing center.

### Reference Material

This course is based on Business Analysis Body of Knowledge (BABOK®) version 3.0 published by the International Institute of Business Analysis (IIBA®).

The CBAP® exam is 3.5 hours long and consists of 150 multiple choice questions with four possible answers to select from. Some questions are based on "comprehension" (e.g., definition, recall, etc.) and others are based on "situational analysis" (e.g., given a scenario, which is the best course of action) where the applicant must do a bit of analysis to arrive at the answer.

## About Business Beam

Business Beam is a top of the line Management consultancy, training and outsourcing firm that helps organizations solve problems in strategy, governance, operations, quality, services, projects, information security, business continuity, human resources, risks and internal audit.

Established in 2004 with a vision to drive organizations towards corporate excellence, Business Beam has served hundreds of organizations of various sizes, different domains and geographical regions.

Business Beam partners with customers to convert them into high-performance businesses and governments. We feel honored to help them grow!

Our training program has successfully reached to more than 7,000 professionals and executives, from 25+ different nationalities, and representing 1000+ organizations.

Business Beam is AXELOS certified partner and Accredited Training Organization (ATO) for COBIT, ITIL, PRINCE2, P3O and DevOps. We are also itsMF member, PECB partner, ISACA official licensee and CMMI Institute partner.

### Contact Us

To find out more about how Business Beam can help you meet your growth objectives, visit [www.businessbeam.com](http://www.businessbeam.com) or contact us at [training@businessbeam.com](mailto:training@businessbeam.com)

